American Academy of Professional Coders

Events Registration Form

Member ID:_____

1. Personal Information (Where information will be sent—No post office box allowed)

(Last)	(First)	(Middle)
Name		

Primary Contact: ❑ Home ❑ Work	Work Phone ( )
Home Address	Work Fax ( )
City/State/Zip	Home Phone ( )
Work Address	Cell ( )
City/State/Zip	E-Mail ( )

Event Topic	Event Date	Workshop City

I am registering for a: ❑ Workshop ❑ Audio Conference/Webinar

❑ $149.95 Member Rate ❑ $189.95 Nonmember Rate

Payment Options

❑ Company Check/money order enclosed $ _____ (personal checks not accepted) Check Number _____

❑ Please charge my credit card account:

❑ VISA ❑ MasterCard ❑ Discover ❑ American Express

Credit Card Number _____ Expiration Date _____ Amount $_____

Signature _____

Print Card Holder's Name: _____

Billing Address: (same as ❑ home ❑ work) _____

_____

(Make all checks payable to the American Academy of Professional Coders)

You will receive a confirmation email and reminder before attending a workshop. You can access the presenter's slides in your member area 48 hours prior to the workshop. Quiz links are available the day of the workshop.

Check accuracy on the above information and send the completed registration form, with payment, to the address below.

Cancellation Policy

All cancellations are subject to a $25.00 cancellation fee. Cancellation requests must be received in writing (fax/email/mail) at least fourteen days prior to the workshop date or no refund will be available. Refund requests are subject to an additional $25.00. In the event that a cancellation is received less than 14 days prior to the workshop no refund or credit will be available.

Please note: If you are registered for a workshop and do not attend, a $25.00 fee will be assessed to your account.

All registrations must be paid in full before the registration will be processed.

American Academy of Professional Coders
2480 South 3850 West, Suite B, Salt Lake City, Utah 84120
800-626-2633(CODE), Fax: 801-236-2258
Email: workshops@aapc.com